



INVITATION TO TENDER & REGISTRATION OF SUPPLIERS

The University of Embu invites interested and eligible bidders to the tenders described below:

TENDER NO.	ITEM DESCRIPTION	REMARKS	CLOSING DATE
UoEm/RFP/04/2017-2018	For Provision of Post-Retirement Medical Scheme for Staff.	Open to all	14 th March, 2018 at 11.00am.
UoEm/RFP/05/2017-2018	Supply, Delivery, Implementation and Commissioning of Biometrically Controlled Card Technology.	Open to all	14 th March, 2018 at 11.00am.
UoEm/24/2017-2018	Disposal of Assets (Old newspapers, ICT and Electronics items, Jerry cans and motor vehicles).	Open to all	14 th March, 2018 at 11.00am.

REGISTRATION OF SUPPLIERS: (Contractors, Medical Drugs, EIA Experts, Garbage Collection, Printing, Fire Fighting Equipment, Insurances, Furniture, Laboratory Equipments and Reagents, Legal Services, Printing of Security Documents, Air Travel Agents, Fumigation, Networking Services, Repair of Computers and Accessories, Security Services, Valuation Services, Computers, Library Text Books, Supply and Maintenance of Air Conditioners, Training Services, Uniform and Protective Gear.)

REMARKS: As per the instructions in the tender document.

CLOSING DATE: Registration of suppliers is Continuous.

The documents can be downloaded **FREE** from the website www.embuni.ac.ke and National Treasury Supplier Portal (supplier.treasury.go.ke).

Completed documents in Plain Sealed Envelopes clearly marked

“**Tender No**” Addressed to:

The Vice-Chancellor, University of Embu

P.O. Box 6 – 60100, EMBU.

Tel: 0714 243682 (Procurement Office)

Website: www.embuni.ac.ke, Email: procurement@embuni.ac.ke

Be sent **OR:** Be deposited in the **Tender Box** at **University of Embu** so as to reach him on or before **14th March, 2018 at 11.00 a.m.** apart from Registration of Suppliers which is continuous.

Tender documents will be opened immediately thereafter in the presence of bidder representatives who choose to attend in the Procurement Office.

Note: University of Embu does not levy any fees in order to award tenders

